

THIS QUESTIONNAIRE IS SUBMITTED IN CONSIDERATION FOR APPOINTMENT
AS A FULL-TIME COBB COUNTY MAGISTRATE JUDGE

Please submit a current resume, cover letter, and response to the below questionnaire by **September 30, 2022 at 5:00 p.m.** Applications may be submitted by e-mail or dropped off to:

Arlette Douze
Arlette.Douze@cobbcounty.org
Magistrate Court of Cobb County
32 Waddell Street, Marietta, GA 30090

1. (a) Give your full name.
- (b) Are you qualified to serve as a Cobb County Magistrate Judge per O.C.G.A. § 15-10-22 and Cobb County § 10-1 which can be found at the below website?

https://library.municode.com/ga/cobb_county/codes/code_of_ordinances?nodeId=PTIISTENLE_CH10CO_ARTIINGE_S10-1MACO

2. (a) Do you reside in Cobb County? How long have you been a resident of Cobb County?
- (b) What is the address of your current residence and how long have you resided there?
- (c) If you have not resided at your current residence for at least two (2) years, please provide your immediate past residential address(es) for the past two (2) years, indicating whether the address(es) is/are located in Cobb County and how long you resided at each address.
- (d) Do you understand that one must remain a Cobb County resident during his/her service as a Magistrate judge?
3. (a) State your office address.
- (b) State your office, home (if any), and cell phone number(s) and e-mail address(es).
4. Give the date and place of your birth.
5. Are you a U.S. citizen? If you are a naturalized citizen, give the date and place of naturalization.
6. Are you a registered voter? Are you registered at your current residential address? If not, please explain and provide the address at which you are registered.
7. Indicate your marital status; if married, list the name of your spouse, and the names and ages of any children.
8. Indicate any periods of military service, including the dates, the branch in which you served, and your rank or rate.
9. (a) Have you obtained a state accredited high school diploma or state approved HSE diploma?
- (b) List each college and law school you attended, including dates of attendance, the degree awarded, and reason for leaving each school if no degree from that institution was awarded.
10. List all courts in which you are presently admitted to practice, including the dates of admission.

11. Are you an active member of the State Bar of Georgia? Have you been so for at least five (5) years immediately preceding the submission of this application? Are you actively engaged in the practice of law? If you are connected with a law firm, a corporate law department, or a governmental agency, please state its name and indicate the nature and duration of your relationship.
12. If in the past you have practiced in other localities or have been connected with other law firms, corporate law departments, or governmental agencies, please give the particulars, including the locations, the names of the organization(s) and your relationship thereto, and the relevant dates. Also, indicate any period in the past during which you practiced alone.
13. Do you presently hold judicial office or have you in the past held any such office? If so, give the details, including the court or courts involved, whether elected or appointed, and the period of service. Also, state whether you have been a candidate for election to judicial office, stating the court(s) and date(s) involved. Are you current on all filings required by the Georgia Government Transparency and Campaign Finance Commission (ethics.ga.gov)?
14. What is the general character of your practice? Describe your typical clients and mention any legal specialties which you possess. If the nature of your practice has been substantially different at any time in the past, give the details, including the character of such and the periods involved.
15.
 - (a) Have you regularly appeared in court during the past five years?
 - (b) What percentage of your appearances in the last five years was in Federal court? State courts? Other courts? Please list the courts and/or states in which you appeared.
 - (c) What percentage of your court appearances in the last five years was in Civil cases? Criminal cases?
 - (d) What percentage of your trials in the last five years was Jury? Non-jury?
 - (e) State the approximate number of cases you have tried to conclusion in courts of record during each of the past five years, indicating whether you were sole, associate, or lead counsel.
 - (f) Describe two of the more significant litigated matters which you have handled.
 - (g) Describe your experience in Georgia Magistrate Courts, including the following matters: small claims, dispossessory actions, garnishments, warrant applications, ordinance violations, probable cause/commitment/preliminary hearings, and bond/bond revocation hearings.
16. Summarize your experience in court prior to the last five years. If during any prior period you appeared in court with greater frequency than during the last five years, indicate the periods during which this was so and give for such prior periods the same information which was requested in item 15 above.
17. Describe your appellate practice during the past five years and give citations if your cases were reported.
18. Have you ever been engaged in any occupation, business, or profession other than the practice of law? If so, please give the details including dates.
19. Are you presently acting in a fiduciary capacity? If so, state details.
20. Please describe how a Cobb County Magistrate Court Judge can improve: (a) access to justice in our community and (b) fairness and efficiency in the courtroom and judicial system.

21. Have you ever held public office, other than judicial office, or have you ever been a candidate for such an office? If so, give the details, including the office(s) involved, whether elected or appointed, and the length of your service. Are you current on all filings required by the Georgia Government Transparency and Campaign Finance Commission?
22. (a) Have you ever been sued by a client? If so, please give details.
(b) Have you ever been a party or otherwise involved in any other legal proceedings? If so, give details. Do not list proceedings in which you were merely a guardian ad litem or stakeholder. Include all legal proceedings in which you were a party in interest, a material witness, were named as a co-conspirator or a co-respondent, and any grand jury investigation in which you figured as a subject or in which you appeared as a witness.
23. Have you published any legal books or articles or presented any CLEs? If so, please list them, giving the citations and dates.
24. List any honors, prizes, awards, or other forms or recognition which you have received.
25. List all Bar associations and professional societies of which you are a member and give the titles and dates of any offices which you have held in such groups. List also chairmanships of any committees in Bar associations and professional societies, and memberships on any committees which you believe to be of significance.
26. Have you read and carefully studied the Georgia Code of Judicial Conduct? Will you adhere to the letter and the spirit of the Code should you be appointed?
27. (a) If you are now an officer or director of any business organization or nonprofit or otherwise engaged in the management of any business enterprise or nonprofit, please give details, including the name of the enterprise, the nature of the business, the title of your position, the nature of your duties, and the term of your service. If it is not your intention to resign such positions and give up any other participation in the management of any of the foregoing enterprises, please so indicate, giving reasons.
(b) List all companies in which you, your spouse, or minor children hold stock of a value over \$5,000.00.
28. List the non-professional organizations to which you belong and civic and service activities in which you have participated in the past five (5) years.
29. Have you ever been arrested, charged, or held by federal, state, or other law enforcement authorities for violation of any federal law, state law, county or municipal law, regulation, or ordinance? If so, please give details. Do not include non-arrest traffic violations for which a fine \leq \$500.00 was imposed.
30. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by or been the subject of a complaint to any court, administrative agency, State Bar, Bar association, disciplinary committee, or other professional group? If so, please give the details but do not include complaints that were dismissed.

Applicant's Signature

Date: _____